



Date: 16/03/2021

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## Travel Expense Statement

Trip Number **8510130601**

Personnel Number:

Traveller's Name: Kathryn J Cowman

Trip Start Date: 25/10/2020 00:00 AM

Trip End Date: 31/10/2020 00:00 AM

### General Trip Information

Country/Region: CA-British Columbia

STA Applied: No

Category: 1. Operational Activities

TAN: AAD010017

Trip Type Statutory: 1- Regular Travel

CDF: 000

Destination: Vancouver

Departure Address: Ottawa

RATOC Number:

Travel Plan Reference Number:

Objective: Operations

### Summary of Settlement

Expenses	Amount (CAD)
Per Diems for Meals	785.90
Sum of Receipts to be Reimbursed	1,339.79
Sum of Receipts Paid by Company	255.61
Total Cost of Trip	2,381.30
Less: Sum of Receipts Paid by Company	(255.61)
Reimbursement Amount	2,125.69

### Cost Assignment

**2,381.30 CAD of 2,381.30 CAD assigned to:**

Company Code:	0850	CBSA / ASFC
Cost Center:	332050020	Litigation Mgmt
Order:		
Fund:		
Functional Area:	20300	Hearings

### Meals and Incidentals (Per Diem and Receipts)

From	Time	To	Time	No.	Description	Amount (CAD)
25/10/2020	00:00	30/10/2020	00:00	6	CA-British Columbia	664.80
					Sum of Meals per Diems	664.80

Date	No.	Expense Type	Amount (CAD)	Tax Jur. Code
25/10/2020	004	Incidental allowance	17.30	CAON

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Traveller's Name: Kathryn J Cowman

Trip Start Date: 25/10/2020 00:00 AM

Trip End Date: 31/10/2020 00:00 AM

26/10/2020	005	Incidental allowance	17.30	CABC
27/10/2020	006	Incidental allowance	17.30	CABC
28/10/2020	007	Incidental allowance	17.30	CABC
29/10/2020	008	Incidental allowance	17.30	CABC
30/10/2020	009	Incidental allowance	17.30	CABC
31/10/2020	010	Incidental allowance	17.30	CABC
		Sum Meals & Incid. man. keyed	121.10	
		Total Meals and Incidentals	785.90	

### Receipts

Date	No.	Expense Type	Amount (CAD)	Tax Jur. Code
31/10/2020	001	Hotel / Lodging	1,163.22	CABC
25/10/2020	002	Taxi	37.76	CABC
25/10/2020	003	Taxi	50.15	CAON
25/10/2020	011	Taxi	36.90	CABC
25/10/2020	012	Taxi	51.76	CAON
		Sum of Receipts	1,339.79	
25/10/2020	013	Airfare paid by CBSA	196.57	CAON
25/10/2020	014	HRG/STS Fees	59.04	CAON
		Total Paid by Company	255.61	CAON
No.	Receipt	Type	Content	

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Trip Start Date: 25/10/2020 00:00 AM

Trip End Date: 31/10/2020 00:00 AM

### Additional Receipt Information

001	Hotel / Lodging	Provider Category	Hotel Chain
		Provider Code	Sheraton
		Additional Text for Receipt	Taxes were \$160.44
002	Taxi	Location	Vancouver
		Additional Text for Receipt	Taxi from airport to hotel
003	Taxi	Location	Ottawa
		Additional Text for Receipt	Taxi from my house to the airport
011	Taxi	Location	Vancouver
		Additional Text for Receipt	Taxi from hotel to airport
012	Taxi	Location	Ottawa
		Additional Text for Receipt	Taxi from airport to my house
013	Airfare paid by CBSA	Description	Air Canada Ottawa-Vancouver credit was applied
		Provider Category	Airline
		Provider Code	Air Canada

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## Travel Expense Statement

Trip Number **8510130860**

Personnel Number:

Traveller's Name: Kathryn J Cowman

Trip Start Date: 15/11/2020 00:00 AM

Trip End Date: 21/11/2020 00:00 AM

### General Trip Information

Country/Region: CA-British Columbia STA Applied: No  
 Category: 1. Operational Activities TAN: AAD010077  
 Trip Type Statutory: 1- Regular Travel CDF: 000  
 Destination: Vancouver  
 Departure Address 764 Summergaze Street, Ottawa, Ontario  
 RATOC Number:  
 Travel Plan Reference Number:  
 Objective: Operations

### Summary of Settlement

Expenses	Amount (CAD)
Per Diems for Meals	664.80
Sum of Receipts to be Reimbursed	1,655.08
Sum of Receipts Paid by Company	1,339.12
Total Cost of Trip	3,659.00
Less: Sum of Receipts Paid by Company	(1,339.12)
Reimbursement Amount	2,319.88

### Cost Assignment

**3,659.00 CAD of 3,659.00 CAD assigned to:**

Company Code: 0850 CBSA / ASFC  
 Cost Center: 332050020 Litigation Mgmt  
 Order:  
 Fund:  
 Functional Area: 20300 Hearings

### Meals and Incidentals (Per Diem and Receipts)

From	Time	To	Time	No.	Description	Amount (CAD)
15/11/2020	00:00	20/11/2020	00:00	6	CA-British Columbia	664.80
					Sum of Meals per Diems	664.80

Date	No.	Expense Type	Amount (CAD)	Tax Jur. Code
		Sum Meals & Incid. man. keyed	0.00	

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## Travel Expense Statement

Trip Number **8510130860**

Personnel Number:

Traveller's Name: Kathryn J Cowman

Trip Start Date: 15/11/2020 00:00 AM

Trip End Date: 21/11/2020 00:00 AM

	Total Meals and Incidentals	664.80
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### Receipts

Date	No.	Expense Type	Amount (CAD)	Tax Jur. Code
20/11/2020	001	Other Travel Expenses	568.52	CABC
21/11/2020	002	Hotel / Lodging	909.42	CABC
15/11/2020	003	Taxi	78.55	CABC
21/11/2020	004	Taxi	98.59	CAON
		Sum of Receipts	1,655.08	
21/11/2020	005	Airfare paid by CBSA	1,162.32	CAON
21/11/2020	006	HRG/STS Fees	176.80	CAON
		Total Paid by Company	1,339.12	CAON

No.	Receipt	Type	Content
001	Other Travel Expenses	Description	Air Canada Flight change
		Additional Text for Receipt	I had to change my flight to come back earlier than expected.
002	Hotel / Lodging	Provider Category	Hotel Chain
		Provider Code	Sheraton
003	Taxi	Description	Taxis from airpor to hotel and back
		Location	Vancouver
		Additional Text for Receipt	this is to and from the airport/hotel.
004	Taxi	Description	Taxis to airport from house and back
		Location	Ottawa
		Additional Text for Receipt	this is to and from the airport/house
005	Airfare paid by CBSA	Provider Category	Airline
		Provider Code	Air Canada

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### Additional Receipt Information

		Additional Text for Receipt	Flight
006	HRG/STS Fees	Additional Text for Receipt	HRG fees on booking

### Comments

Attending a trial with CBSA witnesses.

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